I. Introduction

The International Workshop on Supply and Use Tables is jointly organized by the United Nations Statistics Division/Department of Economic and Social Affairs (UNSD/DESA), and the National Bureau of Statistics of China (NBS). The Workshop will be held from 11 to 13 September 2018 in Beijing, China.

II. Working Language

The working language of the Workshop is English; however, simultaneous Chinese interpretation will be provided.

III. Time and Venue

The Workshop will be held in Beijing Guangxi Hotel.

Address: No. 26 Huaweili, Panjiayuan, Chaoyang District, Beijing, China
Tel: (86)-10-67796688
Fax: (86)-10-67802177
Website: http://guangxiihotel.com/en/

The Workshop will take place at Multi-purpose Hall on the 2nd floor of the Hotel. Morning sessions will begin at 09:00, while afternoon sessions begin at 14:00. Lunch break will be from 12:00-14:00.

IV. Registration

Registration for the Workshop will start at 09:00, Monday, 10 September 2018 at the Registration Desk in the lobby of Beijing Guangxi Hotel.
Participants are requested to register and obtain workshop badges and materials at the Registration.

Participants who haven’t registered on 10 September 2018 are requested to register at the entrance of the Multi-purpose Hall on the 2nd floor of the Hotel at 08:00—08:45, Tuesday, 11 September 2018.

V. Officers Concerned with the Workshop Logistics

The focal points of the National Bureau of Statistics of China may be contacted:

Mr. Man Kang Email: mankang@stats.gov.cn
Ms. Wang Ying Email: wangying@stats.gov.cn

VI. Accommodation

Beijing Guangxi Hotel is invested by the People's Government of Guangxi Zhuang Autonomous Region in Beijing, which is a four-star hotel equipped with accommodation, catering, conference, entertainment facilities and a shopping center. The location of the Hotel is superior and transportation is convenient. It is in Panjiayuan antique district, Chaoyang District of Beijing,
adjacent to the Central Business District (CBD). The Hotel was officially opened in 2000 and completely renovated in 2008, covers 15 acres and the main building consists of 22 floors with a total of 290 rooms in various types. It specializes in providing authentic Guangxi dishes and becomes an important window to display the Guangxi minority culture. Its elegant environment, advanced management and personalized attentive service will make Chinese and foreign friends feel at home.

It is strongly recommended that participants stay at the Beijing Guangxi Hotel where the workshop’s organizer has secured a block of rooms for the workshop participants at special discounted rates. Please see below the table of rates per night:

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Special Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Room</td>
<td>RMB ¥ 450</td>
</tr>
<tr>
<td>Deluxe Room</td>
<td>RMB ¥ 580</td>
</tr>
<tr>
<td>Standard Suite</td>
<td>RMB ¥ 1080</td>
</tr>
</tbody>
</table>

The price includes tax and service charge, and the deposit could be paid upon checking in. Please be noted that one breakfast is included; if you want to have extra breakfast in the hotel, 48 RMB will be charged for each person. Please note this is a special discounted rate for the Workshop participants only. When you check in, please mention the National Bureau of Statistics of China (NBS) and that you are attending the Workshop.

For room reservation, please specify your choice in the Registration Form. Upon request, the workshop organizers will assist with room reservation.

VII. Local Information

A: Arrival at the Airport

Participants should make their own transportation arrangements from Beijing Capital International Airport to their respective hotels. Taxi, airport shuttle and airport express (subway) are available at the Airport. Payment should be made in Chinese currency, Renminbi (RMB), for which foreign currency may be exchanged through authorized counters at the Airport. Estimated cost of taxi fare from Beijing Capital International Airport to Beijing Guangxi Hotel is around RMB 110-120 (about 30 kilometers).
You can also take the Airport Express Subway from the Airport to Sanyuanqiao Station, then transfer to Line 10 and get off at Panjiayuan Station, then walk about 15 minutes to the Hotel.

To learn more about traffic at Beijing Capital International Airport, please visit: [http://en.bcia.com.cn/traffic/](http://en.bcia.com.cn/traffic/).

For more information about Beijing subway system, please visit: [http://www.ebeijing.gov.cn/feature_2/BeijingSubway/index.htm#Content](http://www.ebeijing.gov.cn/feature_2/BeijingSubway/index.htm#Content).

**B: Currency Exchange**

Exchange rate (Bank of China) as of 17 August 2018 is 1 USD = 6.88 RMB. The best place for currency exchange is Beijing Capital International Airport upon your arrival. For more information about currency exchange at the Airport, please visit: [http://en-shopping.bcia.com.cn/channel/financial.html](http://en-shopping.bcia.com.cn/channel/financial.html).

**C: Weather in Beijing for September**

On average, temperature reaches 26 °C during the day, and drops to 15 °C at night.

**D: Visa Information**

Foreigners from most countries are required to obtain a visa to enter China. For detailed visa policies, please consult your Ministry of Foreign Affairs and the Chinese Embassy or Consulate in your country. When you fill out the registration form, please indicate whether you need the official visa documentation. Upon receipt of the registration form and necessary material, Department of International Cooperation of NBS will prepare and send the official visa documentation to those who need it.

**E: For your convenience, we suggest the participants show the card below to the taxi driver for the Hotel address in Chinese:**
Please drive me to the Beijing Guangxi Hotel.
Address: No. 26 Huaweili, Panjiayuan,
Chaoyang District, Beijing, China
Tel: (86-10) 67796688

请把我送到北京广西大厦
地址：北京市朝阳区潘家园华威里26号，
近华威桥
电话：（86-10）67796688